



## Holiday Accommodation

'Holiday Accommodation' means any land or building used for accommodation and recreation for holiday purposes but does not include a hotel or a motel.

There is high demand for holiday accommodation within the Shire of Exmouth, from both visitors and investors alike. Therefore, Council is concerned that the availability of housing for permanent residents may, potentially be compromised by the use of residential dwellings for short stay accommodation.

Holiday accommodation requires planning approval and can only be considered in the following zones; **Residential, Tourist, Marina Precinct A, Marina Precinct B and Pastoral.**

### Policy Provisions

1. The maximum number of vehicles and trailers (including boats on trailers) is three and two.
2. Maximum of one (1) sign not more than 0.2 m<sup>2</sup> in area.
3. To be managed by local caretaker manager contactable within 10 minutes of the property.
4. Provide at least two (2) rubbish bins.
5. Approved smoke alarms are to be installed in each bedroom in accordance with AS3786.

### Documents needed to assess holiday accommodation applications

1. Site plans x 3 (showing locations of house, parking etc).
2. Floor plans x 3 (showing length, width & ceiling heights of each room).
3. Emergency response plan (a floor plan showing fire escape route maps, location of a fire extinguisher, fire blanket, smoke alarms, emergency lighting & outside meeting place).
4. Tenant Code of Conduct x 3 (should include information on noise levels, vehicles & parking, rubbish bins, pets, fish cleaning etc).
5. Management Statement x 3 (should include information on occupancy levels, occupier's code of conduct and maintenance & upkeep of property).

### Approval Process

Once a completed planning application has been received it will be advertised for 21 days in accordance with clause 8.3 of the Scheme. Council will have regard to the comments of adjoining property owners and any prior use of the dwelling for holiday accommodation.

### Renewal of Approvals

Following planning approval, an annual permit will be issued after paying the prescribed fee. For those with permits that are about to expire a renewal permit is required to continue operating. If there are no changes to the previous renewal or no complaints have been lodged with Council then the annual permit will be renewed. If changes to the existing holiday accommodation are proposed a new planning application is required. It will be advertised and assessed as a new application.

The information provided above is a basic guide only. Council's Holiday Accommodation Policy is available from the Shire offices or online from [www.exmouth.wa.gov.au](http://www.exmouth.wa.gov.au). Should you require further information, please do not hesitate to contact the Shire's Planning Department on (08) 9949 3000.