#  (Please submit this form with relevant documentation within 6 weeks of project completion date)

# Section 1: Organisation information

|  |  |
| --- | --- |
| Name of organisation |       |
| Contact person |       |
| Phone number |       |
| Email |       |

# Section 2: Project information

|  |  |
| --- | --- |
| Project name |       |
| Project dates |       |
| Number of people involved/attended the project/event |       |
| Provide a brief overview of the project or event for which your organisation received funding. Max 100 words |
|       |
| Provide an overview of how your project achieved the indented outcomes and how the Shire of Exmouth was acknowledged for their support. Max 200 words *(please attach photos and/ or evidence)* |
|       |

# Section 3: Financial Information

If necessary, please attach a separate detailed budget.

|  |
| --- |
| **Income** |
| Amount contributed by Shire of Exmouth |       |
| Amount contributed by your organisation |       |
| Amount contributed by other grants and sponsorships |       |
| Other |       |
| **Total Income**  | 1.
 |
| **Expenditure Item** | **Budgeted Expenditure (as per the grant application budget)** **$ (incl. GST)** | **Actual Expenditure****$ (incl. GST)** |
| Shire funding (please outline how the shire funds were spent) *\* receipts must be provided* |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
| Other (please list below) |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
| **Total expenditure: (B)**  |       |       |
| **Net amount (A-B):**  |  |       |

# Section 4: Declaration

I, the undersigned, being the     ( insert title) of       (organisation name), confirm that I have carefully reviewed and considered the responses and the information provided is true and correct.

Signed      Date: Click or tap to enter a date.

Completed applications should be mailed or submitted in person to:

Shire of Exmouth

Community Grants and Sponsorship Acquittal

2 Truscott Cres

EXMOUTH WA 6707

Electronic submissions should be emailed to info@exmouth.wa.gov.au with subject line: Community Grants and Sponsorship Acquittal